



ZONTA
INTERNATIONAL
DISTRICT 4
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

JANUARY 7, 2017

GoToMeeting

9:00 AM TO 11:22 AM

MEETING CHAIR: GOVERNOR LORI ROBINSON

MINUTES

Attendance

Voting Members Present - Lori Robinson, Bonnie Clesse, Roxy Rapedius, Sheena Poole, Claire Wallace, Kathi Scanlon, Janice Durmis, Beth Zak.

Voting members regrets - Karen Fritsch.

Others Present - Haydee Kocchui, Kris Fletcher, Ellen Blahitka, Mary Vacanti, Donna Ketchum-Colletta, Joanne Raymond, Kathy Smith, Ann Marie West, Jill Colburn, Judy Labiak, Sandra Cronk, Karen Grant, Kathleen Douglass, Julie Brown, Laura Corey, Holly Anderson, Judy Powers, Kimberlee Johnston, Doreen Thompson, Lucille DiSanto, Kathryn Bunyan-McClendon.

Others regrets - Karin Eckart, Nancy McCulloch, Vivian Cody, Alice Van Patten, Lorene Vinski, Mary Yunker.

		Report Attached or D4 Website	Presenter /Motion	Motion Moved by/ Seconded by
1	Call to order - Welcome		Governor Lori Robinson <ul style="list-style-type: none">- Welcomed Kathryn Bunyan-McClendon from the Zonta Club of Niagara Falls, NY as the new member of the D4 Communications Committee- Thanked Advocacy chairs for their 16 Days of Activism daily messages- Thanked Webmaster Sandra Cronk for timely posting of documents- Area Directors should be receiving 2016 Governing Documents from ZI- Reminder to committee chairs to copy Governor and Area Directors on their communications to club presidents- Looking for potential members for new club in Barrie. Please pass contact data to SOM chair	
2	Declaration of Conflict of interest		No declaration of conflict of interest reported.	

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3	Approval of the Minutes from Sat. November 19 th , 2016		Motion: That the minutes of the meeting dated Saturday November 19th, 2016 be approved.	Beth Zak/ Sheena Poole Carried
4a	Review of the Agenda		Additions to the Agenda - Communications – Website - Action Plan Register Motion: That the agenda as amended be approved.	Janice Durmis/ Kathi Scanlon Carried
4b	Consent Agenda	Reports on D4 Website	Reports submitted and posted on the website: Advocacy Awards Bylaws Communications Membership Risk Management Service SOM United Nations Z and Golden Z Club Report Motion: That the reports listed in the Consent Agenda be received.	Kathi Scanlon/ Janice Durmis Carried
5	Governor's Report	Report posted on screen	Governor Lori Robinson Committee highlights - United Nations committee is preparing a PowerPoint presentation - Club Presidents and Committee Chairs reports will be included in the upcoming District Report to be submitted to International Liaison Judith Anderson	
6a	Treasurer's Report	Report on D4 Website	Roxy Rapedius That the Treasurer's report dated November 30th, 2016 and circulated be received for information.	Roxy Rapedius/ Sheena Poole Carried
6b	Finance Committee		Jill Colburn - Working on ways to raise revenues - Will work on budget for next biennium	
7	Membership		Governor Lori Robinson - ZI update: 854 members in D4 - Directory is posted on D4 Board website	

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			<p>Lt. Gov. Bonnie Clesse Received valuable feedback from club membership chairs</p> <ul style="list-style-type: none"> - Challenge is getting and keeping members - Aging membership. Need to target younger members <p>Will email membership best practices.</p>	
8	Centennial Committee		<p>Lt. Gov. Bonnie Clesse Working on business plan, budget and ideas for fundraising for Sept 2019 conference.</p>	
9	Communications - Website		<p>Webmaster Sandra Cronk</p> <ul style="list-style-type: none"> - Will move D4 website to a new hosting services provider in the summer - New hosting services will provide better security and a professional to keep "WordPress" versions updated - Asked for feedback on changes wanted for the D4 website - Upon request club websites will be moved to the new hosting services. This new service will cost a club 70 CAD/year - Will send notice six months in advance to the 15 clubs impacted by this change 	
10	Amelia Earhart Committee	Show Flyer on Screen	<p>2017 Fundraising British Isles Cruise</p> <ul style="list-style-type: none"> - August 29 to Sept 10, 2017 - Flyer and Itinerary will be posted on D4 website 	
11	Reports not Posted on the Website Prior to Agenda circulated		<p>Chairs that provided reports at the meeting</p> <ul style="list-style-type: none"> - Ambassador – Report was posted on D4 Board website prior to meeting - Conference 2017 - Leadership - Nominating: Nominating form and roles responsibilities are posted on the website under Resources <p>No report from Archives Historian was received.</p>	
12	Area Director Updates		Governor Lori Robinson	

		Report Attached or D4 Website	Presenter /Motion	Motion Moved by/ Seconded by
		Report on D4 Website	Area 1 Director Sheena Poole Report	
		Report on D4 Website	Area 2 Director Claire Wallace Report	
			Area 3 Director Karen Fritsch Regrets	
		Report on D4 Website	Area 4 Director Kathi Scanlon Report	
		Report on D4 Website	Area 5 Director Janice Durmis Report	
		Report on D4 Website	Area 6 Director Beth Zak Report	
			Wrap up discussion	
13	Area Workshops 2017		<ul style="list-style-type: none"> - The Committee met on December 20, 2016 - Focus of workshops will be on professional development - Key Note Speaker: Marion Reeves, from Brampton-Caledon. Topic: Work life Balance, 1-hour presentation after lunch - Agenda and registration to be out at end of January - Bio of presenters to be posted on website - Next committee meeting on Monday, January 30 at 7:30 PM 	
14	Action Plan Register – Completed actions		<ul style="list-style-type: none"> - District dues for New Young Professional Membership Category will be same as Classified Membership Category: 15 USD/year - Password on the protected site for Board members was changed and communicated on December 14, 2016 - D4 Directory was received from ZI. It is posted on the D4 Board website - Form for Area Directors to report on clubs was developed and is posted on the D4 Board website - Workshops 2017 Committee held a GoToMeeting™ on December 20th at 7.00 PM - Area Directors were provided with new Power Point template for presentations 	

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15	New Business			
16	Events		Governor Lori Robinson Make sure we are encouraging clubs to send info for the website calendar.	
	Motion to Adjourn		Motion - That the District 4 Board Meeting be adjourned.	Kathi Scanlon/ Claire Wallace Carried

Next Meeting: Elected Board and all committee Chairs meeting

Saturday, May 13th, 2017 9:00 AM to 3:30 PM at the HAUPTMAN WOODWARD INSTITUTE, 700 ELLICOTT ST, BUFFALO, NY 14203, USA.

All reports to be sent to Governor Lori, Lt. Governor Bonnie, Secretary Haydee and Webmaster Sandra for the web site by April 28th, 2017.