

Zonta District 4 Meeting
May 30, 2015
Hauptman Woodward Institute, Buffalo New York

In Attendance: Joanne Raymond, Lori Robinson, Cathie Wheeler, Brenda Graham, Julie Brown, Mary Jane Wajmer, Connie Deckert, Kathy Smith, Vivian Cody, Jill Coburn, Catherine Hardman, Kris Fletcher, Shirley Ellison, Lucille DiSanto, Kathleen Douglass, Nancy McCulloch, Judy Labiak, Sandra Cronk, Irene (Toni) Majchrzak, Lee Fogarty, Bonnie Clesse, Judy Powers, Cairine Coulis-Brown, Holly Anderson, Donna Ketchum-Colletta, Linda Orme, Rosemary Pell (via skype)

Guest: Mary Yunker

Regrets: Lorene Vinski, Karin Eckart, Edna Silvernail, Catherine Bobesich, Valerie Beyer, Barbara Fera, Kate Wehrmeyer, Patty Feroz, Doreen Myers, Joan Hutcheson

Call to Order: Governor Joanne

Move to Committee Meetings

Approval of Agenda

- Request to amend agenda as noted below
- add Amelia Earhart, requested by Donna Ketchum-Colletta, added as G under committee reports
- remove historian under consent (no report)
- remove membership under consent, add membership under committee reports, added as H
- **Motion: approve amended agenda, moved by Cairine Coulis-Brown, seconded by Linda Orme, Unanimously carried**

Approval of Minutes of Saturday January 24, 2015

- **Motion, moved by Lori Robinson and seconded by Cathie Wheeler, Unanimously carried**

Amendment of Minutes of November 8, 2015

- Amend Treasurer's report, by removing the June 1st date and 896 full members and 19 half year members, and replace with 856 members as of October 27th
- **Motion, moved by Cathie Wheeler, seconded by Laura Corey, Unanimously carried**

Governor's Report

- Joanne is very happy with all the work being done in clubs, everyone is working hard with the Zonta mission
- All clubs and districts experience challenges at times
- D4 is focusing forward and thanked the AD's and district committee chairs for their work
- Encouraged clubs to involve district board and committee chairs at club meetings
- Great Z Club mini conference held

- All spring workshops were wonderful
- June 12th to 14th, Zonta North America Inter-District meeting is in Minneapolis, good representation from our district
- Branding – Zonta requests that everything changes as of June, suggest keep nametags and business cards till end of biennium, rather than incurring expenses to replace now
- Judy Labiak indicated of our 38 clubs, 13 clubs have updated logos and well-done sites, 14 clubs have non-updated sites and/or non-updated logos and 11 clubs have no websites
- International is behind in updating their own website
- Zonta Club of Mississauga has struggled with membership, going from 35 to 6, crisis situation and club voted to become an e-club despite district intervention – district now has 37 traditional clubs and one e-club
- Encourage people who currently do not reside near a traditional Zonta club to consider joining this e-club – procedures are on the website, one face to face meeting annually, otherwise operate through technology
- Motion to make a financial donation to Hauptman Woodward deferred to Treasurer's report
- Joanne's governor report is due on Sunday May 31st

Treasurer Report – Cathie Wheeler

- Report is on the website
- Cathie motioned to move \$500.00 from unrestricted reserved to pay Hauptman Woodward Institute to cover past meeting room usage, seconded by Lori Robinson
- Discussion – Lori Robinson felt it was a nice thing to do for Hauptman, Vivian Cody asked if we could write up a note and include with cheque – Joanne said she would write up a thank you letter
- Unanimously carried
- We currently have 881 members, current budget was based on 960, reflected to current year ending May 31, 2015, not the upcoming year budget
- As of May 30th, 10 clubs have submitted their district dues payment
- Vivian Cody wants to make a proposal for budget to put in cost to create a video for 100th Anniversary, deferred to later in agenda

Motion to Accept the Consent Agenda

- Moved by Julie Brown, seconded by Laura Corey, Unanimously carried

Bylaw Change Proposal – Rosemary Pell (via skype)

- Propose to bring back previous bylaw change proposals to delegates for conference and voting, bylaws passed at District 4 conference in September 2013
- Motion to move bylaw recommended changes from 2013 forward to District 4 conference in September 2015 – Moved by Cairine Coulis-Brown, seconded by Linda Orme, Unanimously carried
- Bylaw District 4 Rules of Procedure proposed changes are on the website
- Section A, #1E – moved by Linda Orme, seconded by Lori Robinson, unanimously carried
- Section A, #8 – moved by Cathie Wheeler, seconded by Mary Jane Wajmer, unanimously carried
- Section B, #7 – moved by Cathie Wheeler, seconded by Mary Jane Wajmer, unanimously carried

- Section B, #9 – moved by Julie Brown, seconded by Lori Robinson, unanimously carried
- Section B, #10 – moved by Cathie Wheeler, seconded by Linda Orme, unanimously carried
- Section B, #12 – moved by Lori Robinson, seconded by Julie Brown, unanimously carried
- Section E, added line – moved by Catherine Hardman, seconded by Laura Corey, unanimously carried
- Section F, #1 – moved by Laura Corey, seconded by Mary Jane Wajmer, unanimously carried
- Section G, #2 – moved by Lori Robinson, seconded by Julie Brown, unanimously carried
- Section H, #2 – moved by Cathie Wheeler, seconded by Laura Corey, unanimously carried
- Section J, #2 – moved by Julie Brown, seconded by Cairine Coulis-Brown, unanimously carried
- Section K – new added at end, moved by Linda Orme, seconded by Lori Robinson, unanimously carried

Awards – Bonnie Clesse

- Represents YWPA and Jane M Klausman
- Deadline dates are changing, as recommended by our district along with other districts to International
- Goal is to increase with more participation by clubs, therefore more candidates
- If clubs are not submitting a JMK winner, ask that those clubs consider making a donation to Klausman
- Area Directors, educate and encourage award to your clubs, ask why some clubs opt out
- They are always soliciting ideas and suggestions, so let Bonnie know

Leadership Development – Kathleen Douglass

- There is a package of information on the website for the new Zonta Connect Mentoring program, which is a pilot our district could participate in
- Different from club new member mentor programs
- Members will develop a stronger network, and have a stronger Zonta brand loyalty
- Orientation session will be on phone or over skype
- There is application forms to be a mentor, mentor could be from other areas
- Overall, it will help with retention, network building and ultimately increase our membership numbers
- Motion to pilot new Zonta Connect Mentoring program in District 4 led by Leadership Development Committee, moved by Julie Brown, seconded by Laura Corey, Unanimously carried

Finance Committee – Cathie Wheeler

- Cathie noted deficit of \$600.00 under other committees as a result of the approval of members at the retreat, giving eight committees rather than five, budgets of \$200.00 each for the biennium
- 2016 to 2018 budget will be based on 870 full year members and 20 half year members
- Proposing \$6,490 deficit, and therefore transfer from the unrestricted reserve
- The proposed budget will be finalized, forwarded to Governor Joanne and then will be included in a package of information to all Presidents for discussion and approval at the conference

Advocacy/Service – Judy Powers

- Poster is on the D4 website, and an email will be coming out in the coming week
- Need to appoint a chair or committee to get it started
- 7 easy steps for completion
- Mail chimp to Presidents, ECP, board and advocacy chairs
- If US clubs have birthing kits sitting around, contact Judy or Lee Fogarty for shipping out, there are new locations and kits are now moving to them. Canadian clubs please contact Holly Anderson.

Area Director Reports

- **Julie Brown** – IWD, Walking Bridge events, lots of golf tournaments going on, biggest challenge is membership recruitment and retention
- **Linda Orme** – Zonta Says No, White Ribbon, Walk Mile in Her Shoes, concerns with leadership and member recruitment, exchange rates are affecting membership renewals
- **Cairine Coulis-Brown** – US and Canadian clubs are working together for a more unified Zonta focus
- **Mary Jane Wajmer** – several clubs have had big membership focuses resulting in a good number of new members, no major concerns in her area
- **Laura Corey** – Erie workshop went well, 4 of 6 of her clubs have new Presidents, leadership is a real challenge as well as keeping upbeat and positive
- **Lorene Vinski** – absent today, her report will be put on the D4 website
- **Joanne** – Area Directors are seeing major turnover, contacts in clubs are changing, Joanne to send an email to all Presidents to get committee chairs and up to date President info. The White Ribbon campaign currently with the Toronto Argonauts was introduced to the Hamilton TiCats and Red/Black in Ottawa in the hopes of a possibility of a similar program.

Nominating Committee – Catherine Hardman

- Full report is on the website
- 3 positions are still open – Area 1 Director, Area 3 Director and Treasurer
- Received so far, one application for Lieutenant Governor, two applications for each of the other four Area Director positions

Amelia Earhart – Donna Ketchum-Colletta

- Date for the Portugal trip has changed, moved up to October 9th to 21st, still 4 to 6 spots open, including looking for someone to room with a member from Hamilton
- For the conference, AE is looking for baskets worth \$100 to \$150 to be raffled off, with a goal of raising \$4,000.00
- Letters to be sent to Presidents for donation baskets, theme or not is fine

Membership - Lori Robinson

- Lori and Joanne are part of a Membership Task Force for the NA Inter District meeting
- Club reports are starting to come in to Lori – growth will happen when there is a plan in place

- Overall concern with short tenure of members 1 to 2 years, on average 5 year tenure overall for all volunteer associations
- Continue to revisit membership recruitment presentation material (on D4 website) within clubs and contact Lori if you want her to come out to a club meeting
- Forward new membership chair names and emails as they occur to her
- Lori, Barbara Fera and Joanne are attending a meeting in Barrie on June 9th regarding starting a new club in that city

New Business

Workshops

- brief update – Niagara had 92 registered, with 19 first timers, and \$2.00 deficit overall – Woodstock figures are still forthcoming – Erie's report is in the mail, they incurred a profit which will go to the district
- 2016 Area Workshops will be led by Lori Robinson and will be in areas 2, 4 and 6 – if interested in joining the organizing committee, please email Lori – one suggestion from an attendee was that there should be a President table at lunch for them to chat and share and that there should be some sort of designated seating, so as to mix-up members and meet new people

Conference – Cathie Wheeler

- 12 registered to attend, please register by August 14th
- June 30th, credential form due to Brenda for voting
- Gertraud's reception is Thursday evening, and free for the board and Committee chairs to attend, an invitation will be sent out for RSVP to Joanne
- Friday September 25th 1:00 board meeting in Joanne's room
- First timers and Delegate Meetings Friday 2:15 to 3:15
- Sunday September 27th, 12:15 board meeting following conference, includes lunch

Goals

- Joanne's ask is to go back and review district goals. Review are we going where we wanted to go? You are responsible for your own committee goals...review are they achievable, are you on track, do they need to be changed?

Vivian Cody

- Centennial committee has an idea to create a promotional video covering when Zonta started and is looking for a budget, would like video ready for conference in Nice
- Board recommended Vivian put together a budget
- They also felt that International should put up some or all of the funding, as it could be used to promote Zonta all over the world, not just in our district

Z-Clubs – Shirley Ellison

- Addendum to report, co-chair reports are on website
- 125 students from 111 schools attended the mini Z club conference

- Everyone diarize for next year to attend, when Z clubs celebrate their 30th anniversary
- Award applications extended to end of June with teacher strikes

Motion to Adjourn

- Moved by Julie Brown, seconded by Cairine Coulis-Brown, Unanimously carried

**Next Meeting: District Conference, Waterloo Inn, Friday September 25th to Sunday September 27th
(reception Thursday evening)**