|  |  |  |
| --- | --- | --- |
|  | **Title:** | Conference Committee report |
| **From:** | Kathleen Douglass |
| **Date:** | May 2, 2017 |

|  |  |
| --- | --- |
| **To**: | **The Zonta International District 4 Board** |

**Purpose of the report** (please mark as many as applicable):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | For Information |  | For Discussion |  | For decision |

|  |
| --- |
| **Facts (Information)**This section can contain activities since the last report, factual information to be brought to the Board regarding issues from Clubs or from Committees, other matters.If the report is a follow-up to a previous report, refer to the date, title, and decisions of the previous report. |
|

|  |  |  |
| --- | --- | --- |
| **Initiative** | **Specific Actions**  | **Highlights/Challenges**  |
|  Conference planning | Registration, promotional page and hotel information on website |   |
|   |  Workshops to be finalized |   |
|   |  Marketing / communications / sponsorship activities are in full swing |   |
|  | Call to conference presented at Area workshops |  |
| **Comments** |  |

 |
|   |
| **Motion**This section includes the motion (s) if any for the Board to discuss and vote on. |  |
|   |
| **Rationale**This section includes the rationale of the motion  |   |
|  |
| **Evaluation (Discussion)**As board member, and voice of Clubs and committees, express the pros and cons of the motion (s) presented. Please be clear about: * The challenge the proposal addresses
* Stakeholders who will benefit and how
* Added value to Zonta
 |  |
|   |
| **Supporting Documentation**List any attachments to be considered as part of this report. |  |