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Zonta District 4 Meeting

November 8, 2014

Hauptman Woodward Institute, Buffalo New York

In Attendance: Joanne Raymond, Cathie Wheeler, Brenda Graham, Jill Colburn, Lee Fogarty, Mary Jane Wajmer, Nancy McCulloch, Kathy Smith, Bonnie Clesse, Irene (Toni) Majchrzak, Vivian Cody, Lorene Vinski, Kate Wehrmeyer, Donna Ketchum-Colletta, Doreen Myers, Lori Robinson, Judy Powers, Julie Brown, Judy Labiak, Kathleen Douglass, Linda Orme, Shirley Ellison, Joan Hutcheson, Patty Feroz, Karin Eckart, Valerie Beyer, Kris Fletcher, Sandra Cronk, Connie Deckert, Catherine Bobesich

Absent: Holly Anderson, Catherine Hardman, Barbara Fera, Lucille DiSanto, Carma Horner, Darlene Goertzman, Cairine Coulis-Brown, Laura Corey

Call to Order: Governor Joanne

Approval of Agenda

- request to amend agenda, Amelia Earhart moved from 1:50 to 1:00
- Motion: approve amended agenda moved by Cathie Wheeler, seconded by Lori Robinson, Unanimously approved

Move to Committee Meetings

Board Meeting

- No minutes taken

Induction of Area Director

- Lorene Vinski inducted by Governor Joanne

Approval of Minutes of Sunday September 21st

- Motion: moved by Julie Brown, seconded by Lorene Vinski
- Amendments noted – Treasurer's report should say \$4000.00 reserve is for all conferences, Z-Clubs should say four clubs were lost in the last biennium, instead of 2
- Amended motion, Unanimously carried

Treasurer's Report

- 856 paid members 2014-2015 by June 1st, currently 896 full and 19 half year

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- down from 945 full and 15 half in previous biennium
- Be sure to get your expenses timely to Cathie Wheeler
- Refer to Treasurer's report on website
- Motion: to accept the Treasurer's October 27, 2014 report – moved by Cathie Wheeler, seconded by Linda Orme
- Unanimously carried

Governor's Report

- International and District update
- Change in district boundaries, especially in Europe, discussed in Copenhagen at the September International meeting
- Conference call January 17th for North America governors re district boundary changes here
- Bylaws are now cleaned up and are accurate, posted on the website
- YWPA change in eligibility rules not approved, so reverting back to what is on the website, changes will not be approved till discussion later on
- Plan for changing and updating International website by end of first year of biennium
- District manuals still not updated on website, will be coming
- Campaigning policy change upcoming, needs board approval first
- Zonta Says No "To Violence Against Women" now updated on website
- CSW plans in progress
- Draft for 2016 convention is ready
- Conference call October 21st – mission statement has to change, task force created, vision, theme and logo, Joanne collected feedback...everyone generally in agreement, input gathered and fed back to International, simple, proactive, removed word 'executives'
- Amelia Earhart International winner Tanya Harrison from Western University, will have her wings and certificate presented on November 26th at Kitchener Waterloo general meeting, Governor Joanne to present
- Reminder for November, awards and nominating need to submit to Governor Joanne by November 20th for newsletter
- Template for reports on website, please use them
- Jennifer Philpott, Klausman winner

Leadership Development – Kathleen Douglass

- Leadership development assessment sent out what people need – three keys findings
- #1, skill development, succession planning, strategic planning
- #2, club member engagement – keeping it strong, appreciation, recruitment and retention, mentoring and coaching

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- #3, web tools and technical 'things'
- Found that there are people within the area who have the skills to train the trainer
- Create power points or webinars, so ready for conferences, workshops and meetings
- Great timing to have this information going forward for spring workshop

Spring Workshop/Conference

- Spring Workshop dates April 11, 2015 Niagara Falls Ontario, April 25, 2015 Woodstock Ontario, May 2nd Erie Pennsylvania
- History of Spring Workshops 2000-2014 shown on power point
- Julie Brown, Laura Corey, Cairine Coulis-Brown, Lori Robinson, Toni Majchrzak, Governor Joanne and Kathleen Douglass to plan
Suggestions – advocacy, presentation on bylaw changes, report on UN, inward focus on club issues, more interactive workshops, topics labelled on tables at lunch if interested, from retreat – effective meetings, motivating women, engagement, individual experiences
- Important to report back learning to club
- District project, manual is being created
- Kris suggested segregate based on individual needs eg holding effective meetings for Presidents
- Kathleen reminded it is a different learning experience than conference – one day vs several □
Leverage skill building
- For January meeting, plan will be in place for spring workshop...Toni also volunteered to help with planning
- **Conference** speaker needed at lunch and other times
- Theme is Focus Forward with Conviction, Commitment and Courage
- To be held in Waterloo Ontario at the Waterloo Inn, Thursday September 24th activity, runs Friday to Sunday, board needs to be there by noon on Friday, board meeting following conference on Sunday after lunch

Advocacy – Lee Fogarty and Connie Deckert

- 16 days of activism November 25th to December 10th
- Orange plastic wrist bands – can order thru Lee or through Zonta
- Valerie to ensure videos are on the District 4 website that KW created in 2013, share them through facebook and twitter
- Toronto Argonauts award on October 25th, awarded Zonta Says No award for anti-bullying and violence against women stance
- Once Billion Rising, Zonta International does not support it, Governor Joanne supports ZI decision to not get involved, leave up to individual members of clubs to make a decision regarding their personal involvement



Amelia Earhart – Donna Ketchum-Colletta

- Additional webinar to be held for trip to Portugal to support Amelia Earhart Foundation – unlike other cruises all side tours are included and the air package is included in the price, as Kathleen Douglass quoted...“It’s a great deal”
- New quiz for Amelia Earhart, if clubs want to use for January meeting, email Donna
- Nancy McCulloch discovered that Rochester Institute was not listed as a school offering a doctorate in space related engineering, and thus had not been receiving info on AE Fellowship, they are now on the list for D4 universities receiving information

Advocacy/Service Project – Lee Fogary and Connie Deckert

- Reviewed submissions sent in on ideas for district poster, numerous to choose from
- Valerie to tweak posters after discussion and create one using suggestions from each poster, then present to board in January

Area Director Reports (view on website)

- Area 1 – Julie Brown
- Area 2 – Linda Orme
- Area 3 – Cairine Coulis-Brown - presented by Governor Joanne, reminder to support other club’s events
- Area 4 – Mary Jane Wajmer
- Area 5 – Laura Corey – presented by Governor Joanne
- Area 6 – Lorene Vinski – congratulated on a great report, talked about club issues
- Lee Fogarty mentioned to look at whom you recognize in the club, because they will bring other like minded/demographic people to your club and you can recruit them for new members, to be more representative of your area demographic

Communications – Sandra Cronk, Valerie Beyer, Catherine Bobesich, Judy Labiak

- They are working with clubs and updating websites behind the scenes
- If you have a district page, check that it is accurate, send in new pictures, send to Sandra
- Connie’s idea – create a section on website for testimonials from groups on Zonta’s help with service and advocacy
- Board members find themselves inundated with emails, Sandra is working on a strategy and will send out
- For branding – D4 yellow with rose, UN is orange
- Our official logo is on our website
- For new posters, postcards, submit to communications first to review – we want consistent branding

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- With our mission, vision and our tag line changing, do not print large amounts of communications as there is an official launch forthcoming on January 5th

United Nations – Doreen Myers

- Thirteen Zontians went to the United Nations week of November 10th including the UN International committee member Pat Latone from District 3 and three members from District 2
- 16 days of activism, work with advocacy so we don't duplicate on emails

Goals

- Thanks to Valerie Beyer who responded to Governor Joanne's request to review district goals – provided great feedback
- Review the goal sheets and update it with dates and measurement of success, as some goals are blank in that area
- Suggestion to put a Zonta minute in D4 newsletter to update on Foundation dollars raised

New Business

- Club Historian Vivian Cody, still has 8 clubs missing with their short history, due in December to International – **area directors need to contact these clubs ASAP** – reminder full club history is due June 2016
- Request for Zing Funds by Stratford Club – request and financial statements submitted
- **Motion: to approve funding of \$250.00 Linda Orme, Seconded by Lorene Vinski, Carried**
Event was successful, Cocktails and Clutches, bring a friend, purse, toonie, and silent auctions, raffle -Free admittance, 15 came, 14 indicated would come for a dinner meeting
- Lee Fogarty has a connection for birthing kits in US on where to ship if someone needs this
- Ambassador Committee – Every Member in November, suggested recommit worldwide to your organization, encourage individual donations, Toronto Club has 25 members who have donated– you receive a Foundation button for donations of \$100.00
- **Reminder, next meeting is January 24th, GoTo meeting at 9:00 am, information forthcoming, Sandra is setting up practice sessions so everyone is comfortable signing in to the meeting**
- **Reports are due Saturday January 17th – please send to both Governor Joanne as well as Sandra Cronk scronk@sympatico.ca**

Motion to Adjourn – Cathie Wheeler, seconded by Julie Brown

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